

Rural Iowa AmeriCorps Program

Host Site Application

2024-2025



INSTRUCTIONS

Program Overview

The Center for Rural Revitalization recognizes the needs of rural Iowa are community specific. Each community finds unique solutions to enhance the quality of life for their residents and visitors. These solutions improve community health, retain local talent, attract new residents, and build a sense of place. AmeriCorps members will support quality programming and spaces that encourage people to live, work, play and engage in vibrant rural places. Eligible projects must contribute to the vitality and engagement of the community. The program year is September 1, 2024 through August 31, 2025.

Project Proposal

An organization or community will identify a specific local need with a focus on either Community Development or Capacity Building, with a quality-of-life emphasis. Community Development projects aim to inspire community engagement and spur action. Capacity Building projects support current community efforts through program development, outreach and systems or resource development.

Member Activities

The proposed member service activities will support or enhance program delivery or increase, expand, or enhance efficiency, effectiveness, scale or reach to provide lasting positive outcomes for the benefiting community. Examples of Community Development service activities include organizing service days and events to increase citizen engagement, encouraging and promoting volunteerism, and developing collaborative relationships between organizations and citizens. Examples of Capacity Building service activities include developing new programs or services in an organization seeking to expand, developing systems to improve efficiency or effectiveness, and conducting research and asset mapping to strengthen an organization's ability to meet community needs.

AmeriCorps members may not participate in the set of activities prohibited by AmeriCorps (see attachment). AmeriCorps members are not staff or employees of the host site, and they may not engage in activities that would displace or supplant paid staff, contractors, or existing volunteers.

AmeriCorps Member Benefits

Members receive a living allowance, paid by the program, to help meet the living expenses incurred while serving in the AmeriCorps program. Upon successful completion of the term of service, the member will receive a Segal Education Award from the National Service Trust. Student loan deferment, forbearance or forgiveness opportunities are available depending on the type of student loan. Members will have access to a member assistance program (including mental health services) during their service term.

Recruitment

It is the responsibility of the host site to participate in the recruitment, interview process, and selection of the member. The host site is encouraged to identify potential candidates and to use local networks to spread the message of the opportunity to serve. AmeriCorps program staff will support host site recruitment efforts by posting the position to a variety of national sites, such as MyAmeriCorps.gov and Indeed.com, and connecting applicants to the host site.

Host Site Selection

The program will continue to accept host site applications until all available member slots are awarded.

For assistance in completing the application, contact Sacha Wise (515.348.6156), AmeriCorps Program Manager. Submit completed application to: sacha.wise@iowaeda.com

PART ONE: GENERAL INFORMATION

Host Site Name & Address:						
Host Site EIN number:		Area Served: (city, county, or region)				
Host Site Contact Name, Phone Number, & Email: (contact during application process)		Site Supervisor Name, Phone Number, & Email: (AmeriCorps member supervisor)				
Organization Type: 501(c) status, state or local government agency, K-12 school, institute of higher education, faith-based organization, other (please indicate)						
Host Site Capacity						
Number of Staff at Host Site: (# of Full Time, # of Part Time)						
Regular Business Hours of Host Site:						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Additional information to demonstrate organizational capacity to support a member: (optional)						
Member Request						
Indicate the number of members requested.						
Commitment	Length of Term	Term Type	Host Site Fee (Per Member)	Number Requested		
20 hours/week	36 weeks	Reduced Half Time 675 hours	\$1,825			
20 hours/week	24 weeks	Quarter Time 450 hours	\$1,215			
35 hours/week	10 weeks	Minimum Time 300 hours	\$810			
5 hours/week	36 weeks	Abbreviated Time 100 hours	\$270			
<p>If the service terms detailed above do not meet the site's needs, what length of term (in weeks) and number of hours per week would best meet the need?</p>						

What is the focus area(s) of the proposed project?	Community Development	Capacity Building	
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Narrative

Project Proposal: Describe the specific project proposal, including the need to be addressed. Provide detail on how a member’s service will promote Community Development and/or Capacity Building efforts. Include supporting data to demonstrate the need.
 The suggested length of this response is 4-6 sentences.

Goal Statement: The goal of the Rural Iowa AmeriCorps program is to provide person power to help expand an organization’s (or community’s) scale or reach. Describe the population to be served by the member, what the member will do (using verbs such as develop, implement, distribute), and how the member will help meet the host site’s needs.
 The suggested length of this response is 4-6 sentences.

PART TWO: AMERICORPS POSITION DESCRIPTION

Title for the AmeriCorps Position:
(must include "AmeriCorps" in the title)

Position Description: Identify key tasks and service activities for the member to accomplish during the term of service. Be specific. Use additional pages if necessary.

SAMPLE

Objective: *Coordinate monthly community clean-up events.*

Activity 1: Collaborate with city leadership to identify event location and select dates for events.

Activity 2: Identify and procure the necessary supplies and safety gear for volunteers.

Activity 3: Develop volunteer recruitment plan and sign-up process.

Activity 4: Create and provide volunteer orientation and safety training.

Activity 5: Arrange for the appropriate disposal of refuse.

Objective:

Activity 1:

Activity 2:

Activity 3:

Activity 4:

Activity 5:

Objective:

Activity 1:

Activity 2:

Activity 3:

Activity 4:

Activity 5:

Objective:

Activity 1:

Activity 2:

Activity 3:

Activity 4:

Activity 5:

Position Requirements: (examples: lift 50lbs, extended time standing, pass site specific background check, valid driver's license)

Requirement 1:

Requirement 2:

Requirement 3:

Requirement 4:

Requirement 5:

Additional information related to the position description or requirements:

(optional)

PART THREE: MEMBER RECRUITMENT AND SUPPORT

Recruitment Plan: Describe how the host site will promote the position, recruit, interview and select a member. Identify which staff will be involved in the process.

The suggested length of this response is 3-4 sentences.

Member Development and Support Plan: Describe the professional development opportunities the site will offer the member. Detail the supports that will be in place to help the member successfully complete the term of service.

The suggested length of this response is 3-4 sentences.

Justice, Equity, Diversity, and Inclusion: Describe the ways the host site or community supports Justice, Equity, Diversity, and Inclusion efforts and how the member will engage with those efforts.

The suggested length of this response is 3-4 sentences.